



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

September 14, 2004

Val Marmillion, Treasurer
Friends of Mary Landrieu, Inc.
607 14th Street NW, Suite 800
Washington, DC 20005

Response Due Date:
October 14, 2004

Identification Number: C00325126

Reference: July Quarterly Report (4/1/04-6/30/04)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. An adequate response must be received at the Senate Public Records Office by the response date noted above. An itemization of the information needed follows:

-Line 12 of the Detailed Summary Page discloses a transfer from a joint fundraising committee. However, the sum of memo Schedules A supporting Line 12 is less than the amount transferred. Please note that the sum of memo Schedules A supporting a transfer from a joint fundraising committee should be greater than or equal to the amount reported on Line 12. Each participating committee shall report its share of net proceeds received from the joint fundraising committee as a transfer-in on Line 12. Each participating committee shall also file memo Schedules A itemizing its share of the gross receipts as contributions from the original donors. (11 CFR §102.17(c)(8)(i)(B)) Please amend your report to correct this discrepancy.

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Examples of election day and voter registration activity include "exit polling", "door-to-door get out the vote", "get out the vote phone calls" and "driving voters to the polls". Unacceptable descriptions, which require additional clarification, include but are not limited to